



NORTHCHURCH PARISH COUNCIL

Clerk to the Council: Usha Kilich

Northchurch Parish Council

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**ANNUAL MEETING OF THE PARISH COUNCIL
MONDAY 16th JUNE 2025 AT 7.00 PM
SOCIAL CENTRE BELL LANE NORTHCHURCH
HP4 3RD**

To Councillors:

Michela Capozzi

Mark Somervail

Neil Pocock

Lara Pringle

Sacha Hughes

Parul Dix

Chair

Vice Chair

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 16th June 2025 at 7.00 pm for the purpose of transacting the following business.

Usha Kilich

Proper Officer

Dated 11th June 2025

05/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

06/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda

07/25 Public Participation is allowed 15 minutes

08/25 MINUTES

- a. To approve the minutes of the meeting of the 12th May 2025 Full Council Meeting
- b. Matters arising from previous meetings that are not included as agenda items below

09/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors
County Councillor Richard Roberts to update on devolution programme.

10/25 CHAIRMAN'S REPORT

- a. Dacorum Creative Showcase [click here](#) for more information
- b. Councillors to sign Code of Conduct
- c. Spring Garden Lane Berkhamsted enquiries made for a sale of piece of land
- d. Dacorum Environmental Forum [Minutes](#) 8th May 2025
- e. Lidl public consultation 3rd June 2025
- f. Cllr Capozzi informed members that there will be a meeting with Property Consultant on 27th June to discuss SRT Lease agreement
- g. Cllr Capozzi informed members that there was an issue at the playground where a metal bar was propped up. This was dealt with immediately.

11/25 CLERKS REPORT

- a. DBC weekly Newsletter (Councillors only)

12/25 ROAD SAFETY

13/25 OPEN SPACE

- a. Affinity Water carrying out work outside the recreational ground.

14/25 ALLOTMENT

- a. First inspection of the allotment carried out on 23rd May 2025. The next inspection is scheduled for 30th June 2025.
- b. Cllr Capozzi proposes to approve the Allotment Conditions and Cultivations Policy (amended version)

15/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Capozzi proposes to approve the YTD Summary for May 2025
- b. Cllr Capozzi proposes to approve the bank reconciliation, receipts and Payments summary for May 2025
- c. Cllr Capozzi proposes to approve the EMR to date
- d. Cllr Capozzi proposes to discuss and agree the revised funding for the electricity at the recreation ground
- e. Cllr Capozzi to inform members and approve £150 spend on clearing Roman Way

- f. Cllr Capozzi proposes to approve £800 plus VAT for maintenance at the playground for the zip wire and adult exercise machine
- g. Cllr Capozzi proposes to engage with Frances Nunn (Lawyer) to draw up a lease agreement between NPC and SRT. Cost for services to be confirmed

1625 Future Agenda Items

17/25 DATE OF NEXT MEETING

The next meeting will be held on 8th September 2025 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD